



www.pgusd.org

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
435 Hillcrest Avenue Pacific Grove, CA 93950

Ralph Gomez Porras
Superintendent
(831) 646-6520
Fax (831) 646-6500
rporras@pgusd.org

Song Chin-Bendib
Assistant Superintendent
Business Services
(831) 646-6509 Fax (831) 646-6582
schinbendib@pgusd.org

July 16, 2021

NOTICE OF CERTIFICATED VACANCY

QUALIFIED DISTRICT EMPLOYEES WILL RECEIVE AN INTERVIEW

**POSITION: PACIFIC GROVE HIGH SCHOOL AND COMMUNITY HIGH SCHOOL
COUNSELOR (1.0 FTE)**

Schedule dependent upon student need

Counselors work 10 days beyond that of teachers 195 day work calendar for the 2021-2022 school year

DESCRIPTION: *Under direction of the elementary school principal and in coordination with the Director of Student Services, the counselor helps to provide a positive, safe, and supportive school climate by providing services to students, staff, administration, parents, and community agencies. Specific types of services provided may include but are not limited to the following:*

- *Experience in school counseling.*
- *Develop, plan implement and evaluate a school counseling and program that includes academic, and social development*
- *Advocate for academic achievement and social development of all students*
- *Provide school-wide prevention and intervention strategies and counseling services*
- *Provide consultation, training and staff development to teachers and parents regarding students' needs*
- *Assist in developing behavior contracts for students*
- *Individual or small group counseling with students*
- *Coordinate and consult with agencies on behalf of specific students as well as the general student body*
- *Assist with parent education*
- *Assist with SST and IEP meetings as needed and when possible*
- *Provide crisis intervention counseling as needed*
- *Ability to work independently and as a team*
- *Expertise in Zoom meeting and Google Meets as a format to meet with students and families*
- *Possess a growth mindset*
- *Bilingual applicants encouraged to apply*

CREDENTIAL: **Appropriate Valid California PPS Credential authorization in School Counseling
MA in School Counseling desirable**

EFFECTIVE: December 1, 2021

SALARY: 1.0FTE Placement according to the Counselor Salary Schedule

DEADLINE: **August 9, 2021**

APPLICATION: Submit a complete application packet online at edjoin.org:

Pacific Grove Unified School District
Human Resource Department
Billie Mankey, Director II, Human Resources
435 Hillcrest Avenue
Pacific Grove, CA 93950
PHONE: 831-646-6507 FAX: 831-646-6527
District website: www.pgusd.org

A complete certificated application package includes a cover letter, edjoin application, current résumé, copy of credential (s), copy of transcripts and 3 current letters of recommendation (within last year)

**** Incomplete application packets will not move forward****

The Pacific Grove Unified School District does not discriminate against on the basis of sex, sexual orientation, gender, gender identity, gender expression, pregnancy, race, ancestry, national origin, religion, color, mental or physical disability, medical condition, genetic information, marital status, age, and military and veteran status.